



The Jamaica Employers' Federation
Convention 2005
Pre-Convention Workshop Registration Form
9:30 a.m. – 1:00 p.m. on Thursday May 19, 2005

Please use this form to select the Pre-Convention Workshop you wish to attend. To ensure a high level of interactivity the number of persons attending each session will be limited and participants assigned on a "first come first served" basis.

"Ignorance of the Law is no excuse!"

This workshop focuses on this time-honoured dictum governing the conduct of business! How does current labour legislation affect your business, and how effective are you at navigating the spectrum of workplace legal issues, from the commonplace to the major disputes and litigations?

Angela Robertson of Livingston Alexander & Levy and **Gregory Reid** of Ziadie Reid & Co. are the facilitators for this workshop. Both are prominent attorneys who have garnered a wealth of experience in Industrial Relations Law and related matters.

"It is said that the fear of public speaking is worse than the fear of death!"

Conquer the demons at the microphone by unleashing latent talents and the winning personality to have an audience eating out of the palm of your hands! **Paul Sharp and Paulette Ulett** of Toastmasters International will share their ease and expertise at public speaking with workshop participants. Mr. Sharp is a Sales Representative at Life of Jamaica and Mrs. Ulett is that company's Vice President of EBD Group Insurance.

The First Law of Protocol and Business Etiquette

"It's surprising how much you have to know before you know how little you know!"

Protocol tells you what to do while Etiquette explains how to do it! This session promises to be a real eye-opener for all who attend! **Merrick Needham** of Merrick Needham & Associates will be the facilitator at this workshop. The acclaimed master of proper form, he has in excess of twenty years as Jamaica's principal professional conference organizer and ceremonial consultant of experience.

The Balanced Score Card (BSC) at Work: the JAMALCO Experience!

In this workshop, participants will learn about managing by strategic objectives from the boardroom to the shop floor. **Sharon Brown**, the facilitator, is the Administrative Manager & Financial Controller at JAMALCO where she has been employed for almost 20 years.

NAME		
ORGANIZATION		
POSITION		
TELEPHONE		FAX
E-MAIL		